

**Co-founder of Electronic Discovery Reference Model
Tom Gelbmann will be addressing the latest
trends in eDiscovery practices at this year's
connected forum.**

**Networking Drinks
Hosted by IBM**



Network with eDiscovery experts,
leading technology solution
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the eDiscovery space.

eDiscovery

Managing information for electronic discovery requests in a timely and cost-effective manner

Hear timely case studies on
how Australian organisations
have prepared for eDiscovery

Hear our expert panel of
judges present the judicial
perspective on eDiscovery

Learn from our corporate
panel of experts in an
interactive hypothetical
scenario session

Hear from our expert panel of speakers:

- Birmingham Civil Justice Centre (UK)
- Supreme Court of NSW
- Boeing Defence Australia
- Independent Consultant in Business Intelligence
- University of Melbourne
- Instinet Australia
- Blue Circle Southern Cement
- Westpac
- University of Maryland (USA)
- Australian Federal Police
- National Australia Bank
- Federal Court of Australia - TBC
- Nuix
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The recent issuing of eDiscovery practice notes by both the Federal Court of Australia and the Supreme Court of NSW enable the court to order production and exchange of all relevant electronic documents and emails, preferably in their original formats.

To ensure litigation readiness, document and records, legal and IT departments must address the management of electronic communication within their organisation. A proactive corporate eDiscovery strategy includes a clearly defined records management process, an established information retention system and the support of the appropriate personnel within the organisation. These all must be in place before the need for eDiscovery arises.

However, most organisations remain ill-equipped to manage information for electronic discovery requests in a timely and cost-effective manner and are exposed to significant legal risks and associated costs.

This **two-day connected forum** will arm you with techniques to prepare your organisation for eDiscovery.

- Understand the requirements for responding to eDiscovery requests
- Establish order in management of corporate electronically stored information
- Enhance electronic document classification, management, access and discovery
- Demonstrate the risks and costs of not committing to electronic information management for eDiscovery
- Staff your eDiscovery team
- Ensure organisational eDiscovery responsiveness

DAY ONE: Tuesday, 9 March 2010

8.45 **Registration and refreshments**

9.15 **Chairperson's opening remarks**
Eddie Sheehy, CEO, Nuix

Handling of eDiscovery by international, federal and supreme courts

9.30 **Interactive panel discussion: Outlining the judicial perspective on eDiscovery**

- Drawing the requirements for parties resulting from the practice note on eDiscovery and the use of technology
- Setting out the courts' expectations
- Recommending the way to manage and present electronic documents

International Judge: His Honour Judge Simon Brown QC, Specialist Mercantile Judge, Birmingham Civil Justice Centre (UK)

Federal Court Judge: TBC

Supreme Court Judge: The Honourable Justice Ian V. Gzell, Judge, Supreme Court of NSW

Facilitated by: Eddie Sheehy, CEO, Nuix



10.10 **International eDiscovery developments from a UK perspective**

- Document evidence for the fact-finding judge
- Earles vs Barclays Bank: a case in point
- eDiscovery: its place in a wider case management context

His Honour Judge Simon Brown QC, Specialist Mercantile Judge, Birmingham Civil Justice Centre (UK)



10.50 **Morning refreshments and networking**

11.10 **Helping users to optimise cost, risk and agility for the corporate legal agenda**

- Agile litigation response with reduced cost and faster insight
- Increased defensibility by making eDiscovery part of corporate business processes: automated, authenticated and consistent
- Foundation of an information agenda for corporate legal from IBM: long term, viable, global partner of choice

Ken Bisconti, Vice President, Enterprise Content Management Products & Strategy, IBM

Preparing your organisation for eDiscovery

11.50 **The Electronic Discovery Reference Model (EDRM): practical pointers for overcoming the challenges of eDiscovery**

Tom Gelbmann, Owner, Gelbmann & Associates, Co-Founder of the Electronic Discovery Reference Model (EDRM), Co-Author, Socha-Gelbmann Electronic Discovery Survey (USA)



12.30 **Suiting information governance policies, procedures, tools and people accountabilities to eDiscovery requests**

- How the success of an eDiscovery strategy relies on a holistic information governance model
- What business and information governance elements support an eDiscovery strategy
- Compliance monitoring

Taline Babikian, Information Manager, Blue Circle Southern Cement

1.10 **Networking lunch**

2.00 **Managing eDiscovery in a university context**

- Complexity of structure: 'herding cats'
- Cultural aspects: what is a university record?
- Consequences

Saveria Dimasi, Director Legal Services, University of Melbourne

2.40 **Obtaining support and engagement within your organisation**

- Raising awareness of eDiscovery obligations: making it an issue before it's too late
- Communicating the risks and costs of not retaining digital information
- Overcoming scepticism and involving the business, IT, records and legal departments in your organisation

Stephen Newton, Compliance Executive, Instinet Australia

Managing your electronically stored information

3.20 **Afternoon refreshments and networking**

3.40 **Developing organisational document and record management policies**

- Dealing effectively with information legacies
- Designing and implementing electronic document retention and destruction policies and procedures
- Ensuring your recordkeeping policies are in accordance with eDiscovery obligations
- Justifying decisions on document retention and disposal
- Achieving organisation-wide understanding and involvement in electronic recordkeeping

Jennifer Padman, Data Management Lead, Boeing Defence Australia

4.20 **Improving discovery through the effective use of metadata and classification schemes**

- Outlining the purpose and value of information classification
- Enhancing the quality and consistency of your classification schemes
- Aligning your classification strategy with eDiscovery requirements

Gary Cox, Senior Manager, Enterprise Records Management, Westpac

5.00 **Chairperson's closing remarks and end of day one**

5.15 **Networking Drinks - Hosted by IBM**



DAY TWO: Wednesday, 10 March 2010

8.45 **Registration and refreshments**

9.15 **Chairperson's opening remarks**

Eddie Sheehy, CEO, Nuix

9.30 **Drafting an ethical social media policy for your firm and for your clients**

- Creating a social media policy that protects your firm and its clients
- Understanding the risks and rewards
- Seeing examples from US firms and Fortune 500 companies

Adrian Dayton, Author, Lawyer and Social Media Strategist, 2 Comrades LLC (USA)



10.10 **Moving to real time data management to accommodate regulatory needs**

This session takes a case study approach in outlining the work undertaken by Neil Fraser for a number of large telecommunication companies

- Why real time? Complex data sets and the interpretation of emergent phenomena
- Extreme data appliances: are they cost effective and re-usable
- Batch trap architecture versus continuous flows

Neil Fraser, Independent Consultant in Business Intelligence

11.10 **Silver Sponsor Session: KPMG**

Mitigating the risks and costs of eDiscovery

11.50 **Interactive panel discussion: A hypothetical company involved in eDiscovery**

- Introducing the hypothetical company
- Discussing document management, search, legal, risk and cost issues involved
- Formulating an efficient, reasonable and transparent strategy to comply with the organisation's eDiscovery obligations

From legal: Saveria Dimasi, Director, Legal Services, University of Melbourne

From information management: Taline Babikian, Information Manager, Blue Circle Southern Cement

From IT/IS: Neil Fraser, Independent Consultant in Business Intelligence

From risk management: Terry Mulvaney, Senior Manager Compliance Risk, National Australia Bank

Facilitated by: Rob McKemmish, KPMG



1.10 **Networking lunch**

2.00 **Controlling the risks and costs of eDiscovery for your organisation**

- Realising the risks and costs of information loss and restoration
- Demonstrating the cost-effectiveness of planning and preparing for eDiscovery
- Preventing costly litigation and ad hoc solutions

Terry Mulvaney, Senior Manager Compliance Risk, National Australia Bank

Delivering electronic evidence

2.40 **Search and retrieval for electronically stored information**

- What's "under the hood" in today's search technology
- Why good technology is not enough
- Knowing how well your search process is working

Douglas W. Oard, Associate Professor, College of Information Studies, University of Maryland (USA)



3.20 **Afternoon refreshments and networking**

3.40 **Responding adequately in case of litigation and forensic examination**

In this session Leon will outline both the University of Melbourne's perspective and his involvement in the Sharman Networks case.

- Defining the nature and scope of the investigation
- Negotiating with the opposing counsel in a pre-trial conference
- Analysing and producing forensic collections for a court case
- Minimising business disruptions during the collection of electronic documents

Professor Leon Sterling, Director, eResearch; Chair of Software Innovation and Engineering, University of Melbourne

4.20 **Accreditation in the field of electronic evidence**

- History of forensic accreditation in Australia
- Scope of accreditation in electronic evidence
- Impact of forensic accreditation in electronic evidence in the legal context

Paul Reedy, Manager Forensic Operations, Australian Federal Police

5.00 **Chairperson's closing remarks and end of connected forum**

Who should attend?

Managers, Directors and other Professionals responsible for:

- Electronic Discovery
- Electronic Evidence
- Information Management
- Electronic Document and Records Management
- Email Management
- Data Management
- IT Management
- IT Security Management
- Information Security, Risk and Compliance Management
- Risk Management
- IT Compliance
- Legal IT
- Legal Affairs and Support
- Litigation Support
- Computer Forensics

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